

PALOS VERDES
LITTLE LEAGUE



EST. 1954



2024
Coaches Packet



TABLE OF CONTENTS

2024 VOLUNTEER SIGN-UP SHEET	3
SNACK SHACK LIASION & SCHEDULER	4
UNIFORMS	5
SCOREKEEPER CLINICS	6
SILENT AUCTION	7
OPENING DAY	8
WRISTBAND PRE-ORDER FORM	11
TEAM PICTURE DAY	12
TEAM PHOTOGRAPHER	13
SPONSORSHIP OPPORTUNITIES	14
SAMPLE 1ST TEAM EMAIL	15
SAMPLE 1ST TEE BALL TEAM EMAIL	16





PVLL TEAM VOLUNTEERS: 2024 SIGNUP SHEET

TEAM NAME: _____ DIVISION: _____

Manager: _____ Phone: _____ E-mail: _____

Coach: _____ Phone: _____ E-mail: _____

Coach: _____ Phone: _____ E-mail: _____

Please select a volunteer for each position below and include the name, phone number and email for each volunteer.

SNACK SHACK LIASION / SCHEDULER:

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UNIFORM COORDINATOR:

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OPENING DAY COORDINATORS (2):

1.		
2.		

SILENT AUCTION COORDINATOR:

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TEAM PICTUREDAY COORDINATOR:

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TEAM PHOTOGRAPHER (PVLL DIRECTORY):

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FIELD MAINTENANCE:

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SCOREKEEPERS: (Please have 2–3 scorekeepers per team (Minors, Intermediates, Majors ONLY))

1.		
2.		
3.		

MUST BE COMPLETED AND RETURNED TO KARA GIFFORD BY February 8, 2024.

KARA GIFFORD kgifford@terranea.com (310)951-0655

Your prompt response is appreciated!



SNACK SHACK LIASION & SCHEDULER

Thank you for volunteering to schedule your team for snack shack duties this season! In addition to fun times and great food, the snack shacks provide a valuable source of revenue for PVLL. This revenue supports upkeep and improvements to our fields and facilities at both Valmonte and Malaga Cove.

In all divisions of PVLL, families are required to work **two shifts per registered child**. Tee Ball, Farm and Major families will work their required shifts at the Valmonte Snack Shack. Minor and Intermediate teams cover shifts at the Malaga Cove snack shack during games when they are designated the HOME team. The balance of the two-shift requirement for Minor/Intermediate families is fulfilled at the Valmonte snack shack throughout the season. The league provides an exemption to the manager of the team **ONLY**; all other coaches/volunteers are required to work their shifts. All shifts must be filled by an **adult family member, 18 years and older**. **As in seasons past, families had the option to forfeit their volunteer requirement during registration and pay the \$250 in advance.**

As Snack Shack Liaison, you will:

- Email the Sign-Up Genius link to your team and ask each family to email you the shifts that they have signed up to work. Once everyone on your team has gotten back to you, please email kdbaranick@yahoo.com. We ask that you also inform us if any other families have decided to forfeit their deposits in advance. You will receive a list of families that forfeited during registration, as well as more information and dates, once the game schedules have been finalized.
- Deposit checks will be collected for each player by your team's uniform coordinator. Families that do not fulfill the **two-shift** volunteer requirement for **each player** during the season (i.e. after shifts are assigned) will also forfeit this deposit (PVLL will cash their check(s)).

Additional Information:

- Shifts are available Monday-Saturday and built around game schedules, i.e. the shifts begin 30 mins prior to game time and run to the scheduled end of game. Weekday shifts are 3:30 (4:30 after Daylight Savings) until about 6:30 (7:30 after Daylight Savings). Saturday shifts are available throughout the day in 3 ½-hour increments (8-11:30, 10:30-2, 11:30-3, 3-close). At Valmonte, we also need volunteers that can grill, and grill spots will be indicated on the sign-up sheet.
- **Please note** that if a volunteer cancels and reschedules their shifts more than twice, it will be considered a forfeit and their \$250 deposit will be cashed. Hardships will be considered on a case-by-case basis.

QUESTIONS?

HOLLY EROEN—SNACK SHACK MANAGER
snackshack@pvlittleleague.com (310)990-2873

KELLY BARANICK—SNACK SHACK OPERATIONS
kdbaranick@yahoo.com (310)902-9930



UNIFORM COORDINATOR

PVLL will provide all registered players with a hat, jersey and socks. A belt is also provided for upper division (Minors, Intermediates, Majors) players. All players will provide their own pants. Upper division players should buy pants with belt loops. Tee Ball and Farm players will keep their entire uniform when the season ends. Upper division players will keep everything except the jersey, which must be returned at the end of the season.

DEPOSIT CHECKS:

A deposit check for \$250 (no cash) will be required per player to cover snack shack & uniforms. **Parents should make checks payable to "PVLL" and write the player's name on the memo line.** If there are siblings on the same team, a separate check for each player's deposit is needed.

REQUIRED BEFORE UNIFORMS CAN BE DISTRIBUTED:

- 1) Deposit checks collected for each player on your team
- 2) Background checks & abuse awareness training completed by manager & 2 coaches
- 3) Digital code of conduct on the PVLL website signed by manager and 2 coaches
- 4) Your team's volunteer list submitted to Kara Gifford at kgifford@terranea.com

Managers should ask all parents to bring their deposit checks to the 1st parent's meeting and also sign-up team volunteers at that time.

SELECT A TEAM UNIFORM VOLUNTEER AT YOUR 1ST TEAM MEETING:

E-mail the name, phone number and e-mail address of your team's Uniform Volunteer to Tracy Kane at tracyleekane@gmail.com as soon as possible.

UNIFORM COORDINATOR RESPONSIBILITIES:

1. Collect a \$250 snack shack/uniform deposit check for each player (1 check/player)
2. Bring deposit checks and a printed team roster to Uniform Pick-Up (dates will be emailed)
3. Distribute uniforms to each player on your team prior to Opening Day
4. Collect jerseys at the end of the season (Minors, Intermediates and Majors only)
5. Wash all jerseys and return to Tracy Kane (Minors, Intermediates and Majors only)

Jerseys should be washed and returned in the same condition, allowing for normal wear and tear. Deposit checks will be cashed for any unreturned/damaged jerseys. ****Upper division jerseys are for PVLL games & events only. They must not be worn to school or other activities.****

UNIFORM DISTRIBUTION TIP:

When handing out uniforms to your team, we recommend that you line up players from smallest to tallest, then give your smallest jersey to the smallest player, etc. Jerseys are ordered months before Opening Day so we are unable to get additional jerseys.

QUESTIONS?

TRACY KANE

tracyleekane@gmail.com

(415) 297-8944



SCOREKEEPER CLINICS

Saturday, February 10, 2024

Thank you for volunteering for the scorekeeper position for your PVLL team! **Scorekeepers in the Minors, Intermediates and Majors divisions (does not apply to Tee Ball and Farm) are required to attend one of the following scorekeeping clinics on Saturday, February 10, 2024.**

CLINIC #1:

12:30–1:00 PM: Scorekeeping class

1:00–2:30 PM: Practice scorekeeping during a Majors scrimmage

OR

CLINIC #2:

2:30–3:00 PM: Scorekeeping class

3:00–4:30 PM: Practice scorekeeping during a Majors scrimmage

PVLL uses the GameChanger TeamManager app for scorekeeping. This app is easy and fun to use but takes some practice. We encourage you to invite anyone else on your team to one of the above scorekeeping clinics that might also be scorekeeping throughout the season. Having at least one backup scorekeeper is important!

During the season, please use the following guidelines for each game:

- Arrive **20 minutes** before your scheduled game time to request team line-ups from the managers, set up the game on the GameChanger app and set up the scoreboard. If you can help recruit someone to operate the scoreboard, that's great, but it is not your responsibility to operate the scoreboard. Another parent or a responsible child age 11 or older should handle this.
- Have another parent keep track of the pitch counts on the league-provided form.
- **After the game, report the game score and any home runs (out-of-the-park only) by text message to Tim Dietrich (see contact info below). Following is an example showing the way in which you need to report the game score: "Majors, Dodgers 2, Red Sox 7, no home runs".**
- Report any scoreboard problems to **Mike Byard, Equipment Manager at (562) 743-9119.**

Thank you for volunteering!

QUESTIONS?

TIM DIETRICH

dietrichtim@yahoo.com

(626) 840-2948



SILENT AUCTION COORDINATOR

ATTENTION MANAGERS:

Our Silent Auction will be held on February 24, 2024 during Opening Day at Valmonte. **We are asking that each team prepare a Team Basket for the auction. We are hoping to receive items or a basket with a minimum value of \$150 from each team.**

Please have one of your Opening Day volunteers or another parent on your team be responsible for collecting and assembling your silent auction item(s) for your team. The money we raise will benefit Palos Verdes Little League.

Examples of a team basket or auction items may be:

- Items needed for baseball season (bags, bats, batting gloves, water bottles, etc.)
- Gift cards or certificates to local restaurants, stores, etc.
- Sports memorabilia items
- Tickets and merchandise to any games such as Angels, Dodgers, Lakers, Galaxy, Kings, etc.
- Rounds of golf to local golf courses and clubs

All items must be collected by February 17, 2024. Please deliver silent auction items to Annie MacAllister, 537 Via Del Monte, Palos Verdes Estates, CA 90274.

We very much appreciate your donations!

QUESTIONS?

ANNIE MACALLISTER
anniemacall@icloud.com
(310) 528-8344



OPENING DAY

Saturday, February 24, 2024

Dear Managers, Coaches and Parents:

Opening Day is the exciting start of the baseball season. This is a fun day for players, families, and community members alike. The day begins with the all-league parade around the Valmonte neighborhood. Once at Valmonte Field, the opening day ceremony will begin on the main field, followed by baseball games, rides, face painting, food, and PVLL merchandise shopping. We will also have a silent auction from 10:00 am-1:00 pm.

A few important reminders for our Opening Day celebration:

- Each team is required to have two (2) adult volunteers to assist with Opening Day festivities at Valmonte. [Please email Melanie Archer at melanie.m.archer@gmail.com](mailto:melanie.m.archer@gmail.com) prior to February 17, 2024 with your teams two volunteer names, email addresses and preferred shift. Shifts available are 9 am – 11am, 11 am to 1 pm, and 1 pm to 3 pm.
- Each team is asked to donate an item or basket to the PVLL silent auction by February 17, 2024. The minimum value is \$150, with suggested items being gift cards, tickets to games, etc. If you have any questions regarding the silent auction, please contact **Annie MacAllister** at (310) 528-8344 or email at anniemacall@icloud.com. Thank you in advance for your donation which raises money for our league.
- Each team will participate in the parade and will be responsible for having a truck at VELA at 7:30 am. Prizes are awarded for best decorated floats!
- Wristbands are \$20 in advance and \$30 on Opening Day! Wristbands are good for unlimited rides and games. (Food not included with wristband purchase.)
- Snack shack vouchers are available at a discounted price and sponsorship opportunities will be available as well, so bring your checkbooks!
- Bring your appetite and cash along too for all of the great food we will have to help us celebrate! The snack shack will also be open as well as other food options on-site.

Thank you for your support, we could not put on such a memorable community event without all of you!

QUESTIONS?

DEIRDRE BADAL

deirdre.badal@gmail.com

(310) 293-7919



OPENING DAY
Saturday, February 24, 2024

GENERAL INFORMATION

- The goal of the parade is to kick off the season with a spectacular event for the players, their families, and the entire community to experience and remember for years to come. It's a wonderful way for the players and their families to bond with their new teammates and coaches!
- Teams are now required to limit their "floats" to a single vehicle, with no trailer or anything towed.
- Try to involve the kids in participating and decorating as much as possible.
- Most teams will have parents bring juice, coffee, doughnuts and/or muffins for their team and families to enjoy while decorating.
- Each team is responsible for the area around their truck. Please ensure trash is disposed of in the provided waste bins prior to departing.
- Parents are welcome to join in the pre-parade activities, but no cars will be permitted in the VELA parking lots. These are reserved for the team parade trucks only! Please park on the surrounding surface streets (or walk!) to avoid unnecessary traffic.
- The PVE police officers will be judging the trucks again this year with 1st, 2nd and 3rd place winners who will be announced at the Opening Ceremony on the field.
- Student volunteers will be on hand to assist with loading/unloading cars.
- Please remind the players—No throwing of any objects from the trucks!
- Only players and coaches should ride in the truck. Try to plan ahead with who will drive/ride in the truck with the players. Everyone else should line the parade route and cheer the teams on!

QUESTIONS?

DEIRDRE BADAL

deirdre.badal@gmail.com

(310) 293-7919



OPENING DAY
Saturday, February 24, 2024

SCHEDULE OF EVENTS

- 7:30 am Teams arrive & line up at main VELA parking lot & prepare for Opening Day Parade
- 8:45 am Float judging by PVEPD
- 9:00 am Parade leaves *promptly* and circles around Valmonte community
- 9:30 am Parade arrives back at VELA, teams *quickly* gather on to the field
- 9:45 am Opening Day Ceremony begins with National Anthem, PVLL President's Welcome, First Pitch
- 10:00 am Carnival games, rides, face painting (10am–2pm), PVLL merchandise sales, food sales & silent auction begin on the upper field
- 11:00 am Majors Game 1
- 1:15 pm Majors Game 2
- 1:00 pm Silent Auction closes
- 3:30 pm Intermediates Game 1

QUESTIONS?

DEIRDRE BADAL

deirdre.badal@gmail.com

(310) 293-7919



OPENING DAY
Saturday, February 24, 2024

PRE-PAID WRISTBAND ORDER FORM
\$20 for pre-paid wristbands (\$30 on Opening Day)

Save money and pre-order your wristbands for Opening Day! Pre-ordered wristbands will be distributed by your team's Opening Day Coordinator at Valmonte Field following the parade/ceremony on Opening Day. Wristbands are good for RIDES ONLY-NO FOOD. Wristbands may also be purchased for siblings or friends not on a team.

PARENTSNAME _____

PHONENUMBER _____

1-CHILD'SNAME _____

TEAMNAME _____

DIVISION (Tee ball, Farm, Minors, Etc.)_____

2-CHILD'SNAME _____

TEAMNAME _____

DIVISION (Tee ball, Farm, Minors, Etc.)_____

3-CHILD'SNAME _____

TEAMNAME _____

DIVISION (Tee ball, Farm, Minors, Etc.)_____

TOTAL NUMBER OF WRISTBANDS _____ **x \$ 20.00 = \$** _____

TOTAL AMOUNT ENCLOSED \$ _____

PLEASE MAKE CHECKS PAYABLE TO PVLL
MAIL CHECKS PRIOR TO FEBRUARY 16, 2024 TO DEANNE KIM:
4521 Marloma Dr, Rolling Hills Estates, CA, 90274
(310) 782-5302 dsfuruta@yahoo.com



TEAM PICTURE DAY COORDINATOR

Sunday, February 25, 2024

MANAGERS:

Team picture day will be held at VALMONTE upper fields on Sunday, February 25, 2024.

Please assign your team picture day coordinator as soon as possible.

Team Picture Coordinators need to collect the following on Picture Day:

- Complete one order form for your entire team. It is very important you fill this out correctly with your team's name, manager and division to avoid any confusion.
- In addition to your team form, each player must complete their own photo form.
- Each player receives a free basic package and the option to purchase additional items.

Picture Day Information:

- Photo times for picture day will be emailed as soon as the schedule is available.
- Have your photo coordinator notify team members of photo time.
- The basic photo package is FREE, any additional items ordered, MUST be paid for on picture day and you MUST fill out the photo form regardless of whether or not you're ordering extra pictures.
- All teams must be present 15 minutes prior to their designated photo time. If everyone is not there, you will not be able to take your photos.
- Your team will be checking in with a PVLL volunteer.
- Please have ready and filled out the one order form for your entire team, and a form for each child on your team.

PLEASE MAKE CHECKS PAYABLE TO NSPN and write on the checks: *team name/division/coaches name*

On Picture Day, there will be a table to sign in when your whole team arrives and a box will be clearly marked at the photo table for payments.

Thank you for volunteering to be your team's picture day coordinator!

QUESTIONS?
DINA SIMONSEN
dina.simonsen@gmail.com
(904) 808-5669



TEAM PHOTOGRAPHER/VIDEOGRAPHER

Thank you for volunteering to be your team's photographer! We love having your awesome ballplayers represented in the PVLL Directory!

2024 PVLL Directory

Each year PVLL publishes a book of photo memories from the PVLL baseball season. Every player in the league will receive a copy at the end of the season. With your help, we are able to fund the creation and distribution of the PVLL directory through unique team dedication pages, 12-year-old dedication pages and advertising.

TEAM PAGE

Each team MUST submit a TEAM PAGE for the PVLL Directory. The TEAM PAGE consists of a unique collage of photos created to show your team spirit. Don't let your team miss out on having their TEAM PAGE published in PVLL's 2024 PVLL DIRECTORY! **AS WITH LAST YEAR, the cost of team pages was included in your registration fee.**

12-YEAR OLD DEDICATION PAGE-\$150 PERCHILD

Parents of 12-year-olds are invited to purchase and design a DEDICATION PAGE for the PVLL Directory. We would be honored to have your awesome ball player represented! The dedication page is full-color and usually includes personal photos from each season or one big photo of your son with some graphics. It also includes text and a note or letter from your family. **Parents of 12-YEAR olds can submit a separate \$150 check payable to PVLL to Dina Simonsen on or before March 10, 2024.**

Additional information on the PVLL Directory, as well as detailed instructions for creating your team page and/or dedication page will be emailed to you in late-February 2024. THE DEADLINE FOR ALL DIRECTORY SUBMISSIONS IS MARCH 23, 2024.

QUESTIONS?

DINA SIMONSEN

dina.simonsen@gmail.com

(904)808-5669



SPONSORSHIP OPPORTUNITIES

Thank you for your support of Palos Verdes Little League and our causes!

As a registered 501c.3 nonprofit organization, Palos Verdes Little League utilizes our registration fees to support our teams with uniforms, equipment, umpires, and day-to-day field and facility maintenance for the league.

As our facilities and capital equipment age, we rely heavily on individual and corporate sponsorship to fund small and large capital projects to keep our league at the forefront of comparable regional youth athletic activities. The need for supplemental funding for organizations like ours has never been greater.

BELOW ARE SPONSORSHIP OPPORTUNITIES FOR 2024:

Valmonte Field Banner New (7x4)	\$600
Malaga Cove Field Banner New	\$400
Malaga Cove Field Banner Renewal	\$300
Valmonte Senate Seat (1)	\$200
Valmonte Senate Seats (2)	\$350
PVLL Family Sponsorship	\$200

If you are interested in one or more of the above sponsorship opportunities, please contact Chad MacAllister.

QUESTIONS?
CHAD MACALLISTER
chadmacall@icloud.com
(310)283-4795

